



# Application for Employment

Corporate Office: 37 Liberty Drive – Bangor, ME 04401

## WE ARE AN EQUAL OPPORTUNITY EMPLOYER

We consider applicants for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.

**(Please Print)**

Last Name		First Name		Middle Name		
Address		City		State Zip Code		
Telephone Number(s)			E-mail Address			
Position(s) Applied For			Date of Application			
How did you learn about us?	<input type="checkbox"/>	Advertisement	<input type="checkbox"/>	Friend	<input type="checkbox"/>	Walk-In
	<input type="checkbox"/>	Employment Agency	<input type="checkbox"/>	Relative	<input type="checkbox"/>	Other _____
If referred by one of our employees, indicate his or her name _____						

If you are under 18 years of age, can you provide required proof of eligibility to work?  Yes  No

Have you ever filed an application with us before?  Yes  No

If Yes, give date \_\_\_\_\_

Have you ever been employed with us before?  Yes  No

If Yes, give date \_\_\_\_\_

Are you currently employed?  Yes  No

May we contact your present employer?  Yes  No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?  Yes  No

*(Proof of citizenship or immigration status will be required upon employment.)*

On what date would you be available for work? \_\_\_\_\_

Are you available to work?  Full Time  Part Time  Temporary

Are you currently on "lay-off" status and subject to recall?  Yes  No

Can you travel if a job requires it?  Yes  No

Have you been convicted of a felony within the last 7 years?  Yes  No

*(Conviction will not necessarily disqualify an applicant from employment.)*

If yes, please explain: \_\_\_\_\_

## Education

School	Name and Location of School	Course of Study	No. of Years Completed	Did you Graduate?	Degree or Diploma
Graduate				Yes No	
College				Yes No	
Business/Trade/ Technical				Yes No	
High School				Yes No	
Elementary				Yes No	
Describe any honors that you have received					

## General

Have you ever had any job-related training in the United States military?

Yes No

If Yes, please describe: \_\_\_\_\_

\_\_\_\_\_

List professional, trade, business, or civic activities and offices held.

*(You may exclude memberships that would reveal sex, race, religion, national origin, age, ancestry, handicap or other protected status.)*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## References

Give name, address and telephone number of three references who are not related to you and are not previous employers.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

## Employment Experience

Please complete the following, listing present or most recent employer first. Supplemental sheets can be used if needed.

Company Name	Telephone ( )
Address	Employed (state month and year) From To
Name of Supervisor	Weekly Pay Start Last
State Job Title and Describe your Work	Reason for Leaving
Company Name	Telephone ( )
Address	Employed (state month and year) From To
Name of Supervisor	Weekly Pay Start Last
State Job Title and Describe your Work	Reason for Leaving
Company Name	Telephone ( )
Address	Employed (state month and year) From To
Name of Supervisor	Weekly Pay Start Last
State Job Title and Describe your Work	Reason for Leaving
Company Name	Telephone ( )
Address	Employed (state month and year) From To
Name of Supervisor	Weekly Pay Start Last
State Job Title and Describe your Work	Reason for Leaving

### Special Skills and Qualifications:

*(Summarize special job-related skills and qualifications acquired from employment or other experience.)*

---



---



---



---



---

## Emergency Contacts

Please list individuals to contact in case of emergency.

Name	Relationship	Work Telephone	Home Telephone

## Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision, and I release all concerned from any liability in connection with information they give.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. I understand that acceptance of an offer of employment does not create a contractual obligation upon the Employer to continue to employ me in the future.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand also, that I am required to abide by all rules and regulations of the Employer.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date